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Quick reference guide of instructions for how to use Microsoft OneNote for Windows 10, including a list of shortcuts. This guide is useful as a training handout or personal cheat sheet. Helps focus your learning on the most important things you need to know.

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Laminated quick reference card showing step-by-step instructions and shortcuts for how to use Microsoft OneNote for Windows 10. Written with Beezix's trademark focus on clarity, accuracy, and the user's perspective, this guide will be a valuable resource to improve your proficiency in using OneNote. This guide is suitable as a training handout, or simply an easy to use reference guide, for any type of user. This guide is for the version of OneNote that now comes pre-installed with Windows 10.

[OneNote – TeachUcomp, Inc.](#)

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should check out our OneNote for Mac guide. This guide will focus exclusively on the Windows desktop version. Getting Up to Speed – Basic Principles In order to be a OneNote pro, you need to have a good understanding of the app's underlying principles. Without a firm grasp on these basics, you won't be able to make use of its best features. Notebooks The primary way of organizing your ...

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OneNote 2010 This guide is designed to introduce you to OneNote 2010. The lessons in this guide will lead you through the fundamentals of creating and working with OneNote. OneNote is a great way to create a centralized resource for all of your ideas, plans, and work. The first step in learning to use your new software is to start (or in ...

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